

**Capitol High Advisory Committee  
Meeting Minutes  
Wednesday, August 30, 2023 at  
Capitol High School**

The meeting was called to order at 3:00 pm by Chairman, Edgardo Tenreiro.

**Advisory Members present:** Paul Douglas, Lillie Flores, Carrie Griffin Monica, Jack Harrell, Crystal Haynes, Symil LeDoux, Courtney Pitts, Monique Scott Spaulding, and Edgardo Tenreiro. **Absent:** Josie Butler, Tommie Gipson, and Theresa Porter.

**Support members present:** Brandon Fontenot, Stacie Maiden, Randy Morales, Dr. Sito Narcisse, Gwynn Shamlin, NiShawn Stovall, Kacye Womack and Rosalind Wright.

**A. Voting Items:**

1. Minutes: Minutes of the July 19, 2023, meeting, which were distributed for review prior to the meeting, were unanimously approved.
2. GPA Retention Requirement: A proposal that students be required to maintain a 2.5 GPA to continue studies in the Focus Choice program. Advisory Members discussed the proposed requirement and the steps to be taken prior to any student's removal from the program. Following discussions, upon a motion by Dr. Flores, seconded by Mrs. LeDoux, the motion was approved.
3. Pathways for Focus Choice Students: A proposal was made to expand the Focus Choice program, to include additional pathways to capture more aspects of the industry, thereby attracting more students to the program. Following discussion, upon a motion by Dr. Flores, seconded by Mr. Harrell, Advisory Committee Members unanimously approved continued development and expansion of the Focus Choice program.

**B. Information and Discussion:**

1. Facilities Updates: Mr. Randy Morales, Chief of Facilities, provided an update, stating that window frames, interior and fence has been painted. He stated that most fencing is completed. He stated that cafeteria windows are being replaced and locker rooms are being redesigned. He added that a special analysis will be completed with an architect and then presented to the Advisory Committee for review and input. He confirmed that no work is planned at this time for the auditorium. He then introduced representatives from HES, who provided an update on cleaning and maintenance of the facility.
2. School Level Updates: Mr. Fontenot stated that 261 students are currently enrolled in the school and staff is working to finalize scheduling. He then stated that athletic programs are set to compete in the fall, with new uniforms expected to arrive after the first few games. Next, he stated few staffing vacancies remain and recruitment for those positions is in progress. Last, he spoke of issues with busses and transportation.

3. Scorecard Metrics: Mr. Fontenot and staff are working to develop a scorecard, which will be presented to the Advisory Committee on a regular basis to allow members to review progress being made and areas in need of improvement. The scorecard will include approximately five to ten metrics, each with a goal score and score achieved.
4. Focus Choice Updates: Dr. Flores announced two upcoming celebrations – a ribbon cutting ceremony in September and Focus Fest later in the fall. She stated that development of additional pathways and course offerings is underway. Dr. Flores then stated that marketing of additional training hours available to teachers has begun.

C. **Organizational Items:**

Announcement of Meetings: Mr. Tenreiro announced that the next meeting will be held on Wednesday, September 13, 2023 at 3pm.

Being no further business, the meeting was adjourned at 4:35 pm.