

**Capitol High Advisory Committee
Meeting Minutes
Wednesday, July 19, 2023 at
Capitol High School**

The meeting was called to order at 3:00 pm by Chairman, Edgardo Tenreiro.

Advisory Members present: Josie Butler, Paul Douglas, Lillie Flores, Tommie Gipson, Jack Harrell, Crystal Haynes, Symil LeDoux, Courtney Pitts, Theresa Porter, Monique Scott Spaulding, and Edgardo Tenreiro.

Absent: Carrie Griffin Monica

Support members present: Brandon Fontenot, Stacie Maiden, Gwynn Shamlin, Christal Aguillard, Arcelius Brickhouse, and Randy Morales.

A. Voting Items:

1. Minutes: Minutes of the June 14, 2023, meeting, which were distributed for review prior to the meeting, were unanimously approved.

B. Information and Discussion:

1. Transition Committee Updates: Mr. Fontenot introduced the new assistant principal, Ms. Stacie Maiden. He then stated that the buildings are being cleaned and readied, student records have been received, and staff is preparing for the start of the school year. He stated that several staff positions remain vacant, and he is working with Human Resources to fill those positions. He noted that approximately 150 students are currently enrolled and expects an increase in enrollment now that staff is physically located at the school.
2. Facilities Updates: Mr. Randy Morales, Chief of Facilities, provided an update, stating that buildings are being washed, painted, and cleaned, to aesthetically improve the campus. He stated that he will begin meetings with a planner/architect to develop a plan and get estimates to provide to the Board. Mr. Tenreiro added that he is speaking with the Superintendent to discuss long-term plans regarding building and financing the school.
3. Focus Choice Updates: Dr. Lillie Flores stated the first professional development course for teachers was held recently and will assist teachers in integrating the healthcare theme into all programs at the school and enable them to begin promoting the five Focus Choice pathways to students. Staff will be on campus the first days of the school year to recruit students to the program.
4. School Level Updates: Mr. Fontenot stated that staff members from the graphics art department did a walkthrough of the school to determine placement of wall signs, window signs and rugs prior to the start of the school year. He stated that orientation is scheduled for August 2nd where students will pick up IDs, parents may sign up for PTA, and spirit items will be available for purchase. Mr. Fontenot then stated that staff is busy working to contact students registered last year, to update information required for completion of enrollment.

5. General Updates: Ms. Courtney Pitts stated the annual Capitol Alumni Cookout is scheduled for August 19th. She requested a list of documents required for registration so enrollment may be promoted at this event.

C. Organizational Items: Mr. Tenreiro announced that the next meeting will be held on Wednesday, August 30, 2023 at 3pm.

Being no further business, the meeting was adjourned at 4:15 pm.