

**Capitol High Advisory Committee
Meeting Minutes
Wednesday, May 10, 2023 at
Baton Rouge General Medical Center – Mid City**

The meeting was called to order at 3:05 pm by Chairman, Edgardo Tenreiro.

Advisory Members present: Josie Butler, Paul Douglas, Lillie Flores, Tommie Gipson, Jack Harrell, Crystal Haynes, Symil LeDoux, Courtney Pitts, Monique Scott Spaulding, and Edgardo Tenreiro. **Absent:** Carrie Griffin Monica and Theresa Porter.

Support members present: Marlin Cousin, Brandon Fontenot, Gwynn Shamlin, and Nishawn Stovall.

A. Voting Items:

1. Minutes: Minutes of the May 10, 2023 meeting, which were distributed for review prior to the meeting, were unanimously approved.

B. Information and Discussion:

1. Communications: Mr. Tenreiro expressed his concern, regarding enrollment of students and stated that enrollment must be top priority. Mr. Cousin then provided an overview of outreach activities scheduled which are intended to encourage and increase enrollment. Mr. Fontenot stated that he and his newly hired assistant will begin officing on campus this week, making themselves available to assist with those who walk in to register. Mrs. LeDoux suggested scheduling a school fair or town hall event with tables for sports and focus areas to provide more specific information as needed.
2. Transition Committee: Dr. Nishawn Stovall stated postcards are being mailed tomorrow to current students to encourage enrollment. She then stated the building walkthrough has been completed and Mr. Fontenot will meet with the project manager this week regarding next steps for maintenance, facilities and technology.
3. Focus Choice Professional Development: Dr. Lillie Flores stated that professional development courses will be held for teachers. She explained lessons taught in focus choice classes will be healthcare themed.
4. General Updates:
 - Mr. Fontenot stated that the school is close to fully staffed. He expects to be fully staffed by the end of the month. He stated that a football coach has been hired pending a background check. The search for a basketball coach has begun.
 - The Building Subcommittee will begin work soon to review funding options and investigate the viability of those options.

C. Organizational Items: Mr. Tenreiro announced that the next meeting will be held on Wednesday, July 19, 2023 at 3pm.

Being no further business, the meeting was adjourned at 4:15 pm.