

**Capitol High Advisory Committee  
Meeting Minutes  
Thursday, April 24, 2023 at  
Baton Rouge General Medical Center – Mid City**

The meeting was called to order at 3:00 pm by Chairman, Edgardo Tenreiro.

**Governing Members present:** Tommy Gipson, Jack Harrell, Courtney Pitts, Carrie Griffin Monica, Theresa Porter, Lillie Flores, Edgardo Tenreiro, Paul Douglas, Symil LeDoux, Monique Scott Spaulding.

**Advisory Members absent:** Josie McKnight Butler

**Committee present:** Calvin Adolph, Christal Aguillard, Arcelius Brickhouse, Brandon Fontenot, Nichola Hall, Gwynn Shamlin, Nishawn Stovall, and Shana Wilson.

**1. Voting Items:**

- a. Minutes: Minutes of the March 30, 2023 meeting, which were distributed for review prior to the meeting, were unanimously approved.
- b. Elections of Officers:
  - i. Vice Chair – Motions were made and seconded to nominate Lillie Flores and Jack Harrell. Nominations were closed, and a vote was taken. Upon a vote of six to four, the Committee elected Mr. Jack Harrell to serve as Vice Chair.

**2. Information and Discussion:**

- a. Introduction of Principal: Mr. Tenreiro welcomed Mr. Brandon Fontenot, the new principal of Capitol High School, to the meeting.
- b. Funding Options: Mr. Tenreiro stated that both he and Superintendent Narcisse are committed to finding financing to ensure the needs of Capitol High are met. Mr. Tenreiro requested that a draft budget be presented at the next meeting, and Ms. Monique Scott Spaulding stated the CFO would present a proposed budget at the next meeting. The Committee Chairman will then appoint a subcommittee of the Board to develop the site plan, select an architect, review financing options, and review RFPs for design and construction.
- c. Transition Committee Updates: Dr. Nishawn Stovall stated two school walkthroughs are scheduled soon to designate space usage and noted that Mr. Brickhouse, Mr. Brandon Fontenot, and Dr. Michael Robinson, Chief of Academics, will be involved in this walkthrough. She then stated that Dr. Robinson and his team have a curriculum developed and are working to ensure everything will be in order prior to the school year. The enrollment procedure is finalized, and flyers, postcards, and posters have been developed.
- d. Recruitment: Ms. Nichola Hall responded to questions regarding the current staff of Capitol High, explaining that existing employees with the required certifications may remain at Capitol. Existing employees who do not meet the requirements may be offered positions elsewhere. She then reported that the staffing process is well on its way, and applications are being

submitted for the Vice Principal position. She noted the window for application will close on April 28, 2023, followed by two rounds of interviews and a recommendation to be presented to the Superintendent by May 12, 2023. Ms. Hall then announced upcoming recruiting events, including Focus Fest on May 6, 2023, and the Spring Fling hiring event on May 29, 2023.

3. **Organizational Items:**

- a. Mr. Tenreiro announced that new members will be added to maintain the intended structure and membership of the Committee. He stated this should be on the agenda to be addressed at the next meeting.
- b. Mr. Tenreiro announced that the next meeting will be held on May 10, 2023, at 3pm.

Being no further business, the meeting was adjourned at 4:45 pm.