

**Capitol High Advisory Committee
Meeting Minutes
Thursday, March 30, 2023 at
Baton Rouge General Medical Center – Mid City**

The meeting was called to order at 3:10 pm by Chairman, Edgardo Tenreiro.

Advisory Members present: Josie McKnight Butler, Tommy Gipson, Jack Harrell, Courtney Pitts, Carrie Griffin Monica, Theresa Porter, Lillie Flores, Edgardo Tenreiro, Paul Douglas, Symil LeDoux.

Members present: Arcelius Brickhouse, Nichola Hall, Gwynn Shamlin, Nishawn Stovall, and Shana Wilson.

1. Voting Items:

- a. Minutes: Minutes of the March 6, 2023 meeting which were distributed for review prior to the meeting were unanimously approved.
- b. Elections of Officers: While the Chairman of the committee is designated by the bylaws, election of the Vice Chair and Secretary of the Board must be considered.
 - i. Vice Chair – A motion to defer the election of the Vice Chair was made by Paul Douglas, seconded by Josie McKnight Butler. Motion carried; election of Vice Chair deferred.
 - ii. Secretary – A motion to nominate Josie McKnight Butler was made by Symil LeDoux and seconded by Jack Harrel. Motion carried; Josie McKnight Butler elected Secretary.
- c. Approval of Bylaws: Mr. Gwynn Shamlin provided an overview of the Bylaws. Following his review, a motion to approve the bylaws was made by Theresa Porter, seconded by Jack Harrell and unanimously approved. Motion carried; bylaws approved.

A motion to suspend the meeting was then made by Carrie Griffin Monica, seconded by Symil LeDoux. Motion carried; meeting suspended to allow for a meeting of the Capitol High School Naming Committee. Following a brief suspension, the Governance Board meeting was called back to order.

2. Information and Discussion:

- a. Principal Hiring: Ms. Nichola Hall provided an update on the hiring process, stating the position was posted March 20 – 27, 2023. Seven of the eleven applicants were determined to be qualified. The hiring committee will review those applicants tomorrow and will recommend the top three candidates to be interviewed by the Governance Committee. The Governance Board agreed to meet on Tuesday, April 4th to interview the three recommended candidates. Following discussion, a motion was made by Mrs. LeDoux and seconded by Mr. Douglas to allow these interviews to be open to the public. Motion carried; interviews by the Governance Committee will be open to the public.

Ms. Hall will forward information regarding the process, interview questions, and scoring guidelines to Governance Board members for review. The goal is to recommend the final candidate to Dr. Narcisse by Thursday, April 6th and have the new principal hired with a start date of April 17, 2023.

- b. Funding Options: Discussion regarding funding options tabled until the next meeting.

- c. Transition Committee Updates: Ms. Nishawn Stovall provided an update on staffing and enrollment of students. She then stated that a walkthrough of the school is scheduled, and building updates will be presented at the next meeting.
- d. Curriculum and Pathways: Dr. Flores reported that in conjunction with Focus Choice being a theme-based curriculum, the staff is working to align the Focus Choice program with the Capitol High School curriculum to attain all credits required for students to earn a high school diploma. Students following the Focus Choice pathways are also expected to earn their first semester of college credits. The five pathways offered will be nursing, radiology technician, pharmacy technician, surgical technician, and sterile instrument technician.
- e. Recruitment: There will be 50 openings in each grade level for students on Focus Choice pathways beginning with a 9th-grade cohort in the fall of 2023. Students at Park will begin receiving introductions to the Focus Choice program in grades six through eight. The program will expand as needed to allow registration of students who live in the district and do not currently attend Park.

3. **New Business:**

- a. Mr. Tenreiro announced that two more members would soon be added to this Committee for a total of 13 members.

Being no further business, the meeting was adjourned at 5:00 pm.